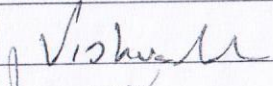
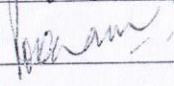
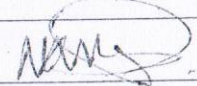


ACADEMIC SESSION 2022-23

REPORT OF JOINT ASSESSMENT COMMITTEE

Department of Higher Education, Government of NCT of Delhi
and Guru Gobind Singh Indraprastha University, Delhi

Committee Members:

	NAME (BLOCK LETTERS)	SIGNATURE
Chairperson:	Vishva Mohan	
Expert 1:	Parman Bhushan	
Expert 2:	_____	_____
Expert 3:	_____	_____
Convenor:	Dr. Nareesh K. Vats	

INSTITUTION: Institute of Vocational Studies, Sheikh Sarai

DATE OF VISIT: 22.04.2022

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-10C, Dwarka, New Delhi-110078

Note: This report comprises of three parts. **Part I** deals with parameters relating to physical infrastructure of an institute. **Part II** evaluates several parameters that concern academics standards & infrastructure of an institute. **Part III** deals with the efforts made by the institute in complying with the terms and conditions of grant of NOC of the Government of NCT of Delhi, academic audit report and affiliation of GGSIPU during the previous year.

The GGSIPU shall provide the Inspecting Teams, the proposals as submitted by the Institute along with copies of letter/s indicating the terms and conditions of NOC and affiliation along with the report of the last academic audit which were to be complied with by the institute, if any, and other relevant documents like concerned guidelines of the Govt. of NCT of Delhi, norms of the concerned statutory bodies (if applicable), etc.

Depending upon the marks obtained by an existing institute in Parts II & III, it may be placed in one of the following categories:

Category 'A'	The institute may be granted Category A , if it obtains 75% marks or more in Part II as well as in Part III, separately, of the assessment report.
Category 'B'	If the institute does not fulfill the requirement of award of marks for category 'A' in any of the Part II or III but has 65% or more marks in Part II and III separately then the institute is eligible for award of category 'B'.
Category 'C'	The institute may be granted Category 'C' , if it is not eligible for category 'A' or 'B' but obtains between 50% or more marks in Part II and III separately then the institute is eligible for award of category 'C'.
Category 'D'	If the marks obtained are less than 50% in any one part or in both parts i.e. Part II and Part III of the inspection report then the institute will be awarded 'D' Category and will also be put in No Admission Category.

Note:-

1. If the concerned department of the State Government or the University is of the opinion that NOC/ Provisional affiliation is not justified, the issuance of such NOC/provisional affiliation may be revoked after following proper procedure.
2. The inspection team should evaluate facilities available on the date of inspection and should not take into account promises made by the Society / Trust Managing the College/Institution.
3. Wherever required additional pages may be attached in the report.
4. All pages of the JAC report must be signed by all members of the committee.



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, Delhi-110078

1. Date and Time of Visit : 22nd April '22 10:00 A.M.
2. Name and Address of the : Institute of Vocational Studies
proposed/affiliated institution : FC-31, Awadh Bharwar, Sheikh Sarai - Ph-II
N. Delhi - 17
Telephone : 011-29257793
Website Address : www.awadh.org.in
e-Mail : info@awadh.org.in
3. Name and Address of : Awadh Public Charitable Trust
the Society/Trust : FC-31, Awadh Bharwar, Sheikh Sarai - Ph-II
N Delhi - 17
Telephone : 011 - 2925 7793
Website Address : www.awadh.org.in
e-Mail : info@awadh.org.in
4. Name and Address of chairperson : Mr. Naushad Khalid
the Society/Trust : Awadh Public Charitable Trust, FC-31,
Awadh Bharwar, Sheikh Sarai - II
N Delhi - 17
Telephone : 011-29257793
e-Mail : naushad@conmitindia.com
5. Name and Address of Director : Prof. (Dr.) Ilyas Husain
the Institute : Institute of Vocational Studies, FC-31, Awadh
Bharwar
Sheikh Sarai Ph-II
N. Delhi - 17
Telephone : 011-29257793
e-Mail : info@awadh.org.in

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Convener

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

[Signature]
Chairman

6. Details of the existing / proposed programmes

(i) Proposal for Revalidation of NOC / Continuation of Provisional Affiliation & Variation, if any, in Intake

S. No.	Existing programmes	Detail of Intake & Actual Number of Students Admitted during the last two Academic Years				Intake applied for Academic Session 2022-23	Increase seats	Decrease seats	No Change
		Academic Session 2020 - 2021		Academic Session 2021 - 2022					
		Intake	Admitted	Intake	Admitted				
1.	B. Ed.	100	100	100	94	100	-	-	-
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

(ii) Proposal for Grant of NOC/Grant of Provisional Affiliation for New/Additional Programme(s).

Programme(s)	Duration	Intake

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Sector-16C, Dwarka, New Delhi-110078

Subject Expert

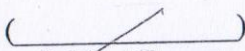
Chairman

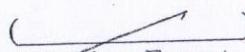
Part-II: Academic Standards & Infrastructure (Total of Max. Marks will depend upon the number of courses being run in an Institute)

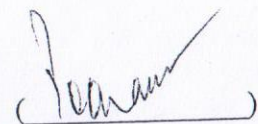
Parameter II A : Status of Director: (Max. Marks 100)

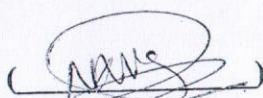
Criteria	Yes / No	Marks awarded
<p>1. Is the Director (in position), as per norms of Statutory Body/ UGC / University.</p> <p>2. Following documents are to be submitted by the Institute for the Directors in position during the last 2 years in reverse chronological order.</p> <ul style="list-style-type: none"> • Name • PAN No. • Attested Copies of Educational Qualifications. • Attested copy of Experience Certificate. • Copy of Advertisement. • Composition of the Selection Committee. • Minutes of the Selection committee. • Offer of Appointment. • Acceptance by the incumbent. • Proof of salary transfer in his/her bank account since joining. 	yes	100
		<p>Note:</p> <p>(i) Award 100 marks, if eligible and all documents are provided.</p> <p>(ii) Award zero marks, if the Director is not as per norms and non-submission of any of the desired certificates / documents.</p>

Remarks:

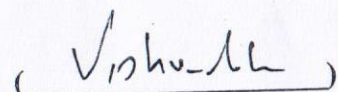

Subject Expert


Subject Expert


Subject Expert


Convener

Affiliation Branch
Guru Gobind Singh Indraprastha University
2, Dwarka, New Delhi - 110079


Chairman

Parameter II B: Status of Cadre Ratio & Teacher Student Ratio

IIB(i): Faculty Cadre Ratio:

Note: The teachers appointed must be in the cadre of Professor, Associate Professor and Assistant Professor, in all programme of studies. The cadre ratio shall be as per the cadre ratio specified by the specific statutory / regulatory body for the programme of study, wherever applicable. Please see the guidelines for calculation of award of marks.

S.N.	Programme of Study	Intake upto Academic Session 2022-23	Number of Teachers required			Professors + Associate Professor (A)	Assistant Professor (B)	CRF (As per Guideline)	Programmewise MARKS (Max. Marks 100 per programme) – (to be awarded as per guideline) (C)
			Total	Professor	Associate Professor				
1.	B.Ed	150	1415	1	2	13	1041	6875	
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
Marks Awarded (Average of the Column C) out of 100:									

Remarks:

() Subject Expert
 () Subject Expert
 Convener

() Subject Expert
 Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078

() Subject Expert

() Vishwanath
 Chairman

PVS, 22.04.2022

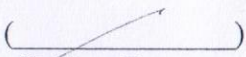
IIB(ii): Teacher Student Ratio:

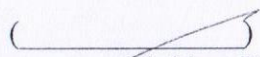
Note: The teacher student ratio shall be as per the ratio specified by the specific statutory/ regulatory body for the programme of study (if any) otherwise shall be 1:20. Please see the guidelines for calculation of award of marks.

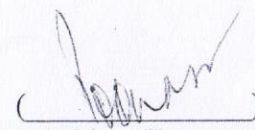
S.N.	Programme of Study	Intake upto Academic Session 2022-23 (A)	Number of Teachers required (B)	Number of Teachers Available (C)	Teacher Student Ratio (TS = C:A)	Programmewise MARKS (Max. Marks 100 per programme) (See Guideline) (D)
1.	B.Ed	100	1:15	11	1:9	73.33
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
Marks Awarded (Average of the Column D) out of 100:						73.33

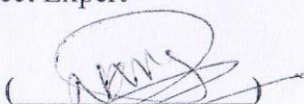
NOTE: Marks are to be awarded as per guidelines.

Remarks:

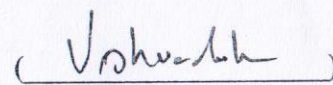
()
Subject Expert

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Subject Expert

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Subject Expert

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Convener

Affiliation Branch
Maharaja Ganga Indraprastha University
110073

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Chairman

Parameter II C: Computer Centre: (N) Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
<p>Number of computers/ configuration and the licensed software be evaluated as per requirement of course(s) conducted.</p> <p><u>Note:</u> Norms of statutory body be followed wherever applicable. For other programmes the terminal student ratio may be as follows: U.G. prog. - 1:6 PG prog. - 1:3</p> <p>However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, etc. the subject expert may decide as per requirement.</p>	Number and of configuration Terminals	25	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	1	25
	Availability of licensed software	25	(a) Excellent ✓ (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	18.75
	Internet connectivity	25	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	1	25
	Availability of peripherals such as printers, scanners, server of sufficient capacity etc.	25	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	18.75
Total Marks Awarded Out of 100 Marks					87.5

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

(~~Signature~~)
Subject Expert
Convener

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Subject Expert
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

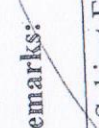
(Signature)
Subject Expert
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Chairman


1/5, 22.04.22

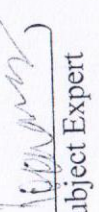
Parameter II D: Status of Library: (Max. Marks 200)

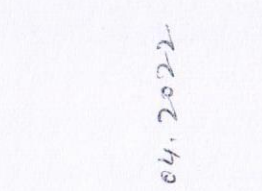
Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Number of titles and volumes may be in the ratio of 1:8 for UG prog. and 1:4 for PG prog. except the prog. approved by statutory body where norms stipulated by concerned body will be followed. Books - UG Programme(per prog.) Titles:200; Volume:1600 PG Programme(per prog.) - Titles:200; Volume:800 Journals: For UG/PG Prog. - Indian-12; International- 03 N.B.: Assessment of parameters be done programme-wise and marks allotted in totality. However, for specialized programmes such as programmes in B.Ed Special Education (Intellectually Disabled), Advanced diploma in child guidance and counseling, MPT, the subject expert may decide as per requirement.	Total Titles/Volumes	60	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	45
	Number of journals (national international)	60	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	45
	Number of magazines newspapers	30	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	22.5
	Computerization / online subscription	25	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	18.75
	Reading Room and Reprographic facilities (photocopier and book binding)	25	(a) Excellent ✓ (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	75	18.75
Total Marks Awarded Out of 200 Marks				200	150

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:  Subject Expert

 Subject Expert
 Affiliation Branch
 Guru Gosingh Singh Indraprastha University
 Sector-15C, Dwarka, New Delhi-110078

 Subject Expert

 Chairman
 17.5, 22.04.2022

 Convener

(ii) Applicable for programmes like MBA, MCA, BBA and BCA where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Summer training programmes / Project reports / Presentations / orientation	50	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____		
	Group discussions / mock interviews / home assignments / case studies / case analysis/ multimedia / Programming/ Dissertation etc.	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____		
	Participation of students in workshops, seminars and conferences as part of practical training organized by the institute/ college.	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____		
Total Marks Awarded Out of 100 Marks					

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

(Signature) Subject Expert

(Signature) Subject Expert

(Signature) Subject Expert

(Signature) Convener

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

(Signature) Chairman

1VS, 22.04.2022

AND / OR

(iii) Applicable for 5 year integrated LLB programme where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Moot Court, Pre-trial preparation, participation in trial proceedings etc.	40	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Public lawyering/Group discussions/home assignments/case studies/case analysis/ LokAdalats, etc.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Drafting, pleading, conveyancing and visits to the courts.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Participation of students in workshops, seminars and conferences organized by the institute / college.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
Total Marks Awarded Out of 100 Marks					

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

(Signature) Subject Expert
(Signature) Subject Expert
(Signature) Convener

Subject Expert
Affiliation: GGS Indraprastha University
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110076

(Signature) Subject Expert
(Signature) Chairman

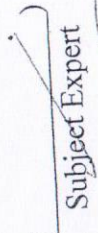
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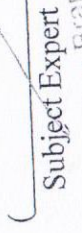
Parameter II F: Conferencing / Instrucional Facilities: (Max. Marks 50)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of: <ul style="list-style-type: none"> • NKN Link • Edusat • Conferencing facility • Video multimedia • LCD • Overhead Projector with screens • Interactive boards • Wi-Fi connectivity 	50	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	75	37.5

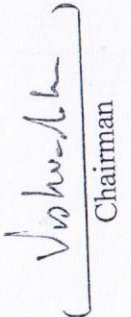
Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078


Chairman

MS, 22.04.2022

Convener

Parameter II G: Ancillary and Other essential Facilities: (Max. Marks 150)		Assessment (Choose only one)		Quality Factor (b)	Marks Awarded (axb)
Criteria	Parameters	Max. Marks (a)			
Physical verification by the committee	Medical / First -Aid facility with Medical Room and availability of Doctors	20	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	15	10
	Sports and games (indoor / outdoor)	20	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	75	15
	Computer and Internet facility for the faculty members	20	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	75	15
	Facilities for physically handicapped	15	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	1	15
	Separate common rooms for boys and girls	15	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	75	11.25
	Students canteen	15	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	75	11.25
	Availability of Power Backup	10	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	1	10
	Potable water and water coolers for summer season	15	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	1	15
	Faculty cubicles	20	(a) Excellent ✓ (c) Good ASSESSMENT: (b) Very Good ✓ (d) Satisfactory (e) Unsatisfactory	75	15
	Total Marks Awarded Out of 150 Marks				

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

() Subject Expert
 () Subject Expert
 Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078
 () Chairman
 () Convener

1 VS, 22-04-2022

Parameter II H: Framework for Students' Grievance Redressal Mechanism: (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of Students' Grievance Redressal Committee (SGRC)	10	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether the Grievance Redressal Committee has elected students representative and complies with UGC's Regulations 2012	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	11.25
	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	11.25
	Availability of Psychiatrist, Psychologist and professional students councilors	15	(a) Excellent (b) Very Good (c) Good (d) ✓ Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.5	7.5
	Whether the institute has published/notified prominently the details of SGRC on website and admission prospectus	15	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	11.25
	Whether students are satisfied with the effectiveness of the SGRC	10	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether reports of the proceedings of SGRC is sent to the University every semester	10	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether the directions of the University w.r.t. redressal of students grievances are complied	10	(a) Excellent (b) Very Good ✓ (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Total Marks Awarded Out of 100 Marks				100

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

Subject Expert

Subject Expert

Subject Expert

Convener

Affiliation Branch
Guru Gobind Singh Indraprastha University
C-101, IEC, DDA, Okhla, New Delhi-110028

Chairman

Total Maximum Marks

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RECOMMENDATION REGARDING CATEGORY

1. Based on the Inspecting Team's finding in respect of Part II and Part III as detailed in the above tables, the Inspecting Team recommends the Institute to be in Category A (Write Category A or Category B or Category C or Category D) keeping in view the benchmarks given in the first page of the format. This recommendations will be valid only if the conditions of Part I are met by the Institute
2. Subjected to the fulfillment/non fulfillment of stated conditions for Cadre Ratio, the institute is

Put In /Not Put

In the Category of "provisional affiliation for the academic year 2022-23".

A

Date of Visit: 22-04-2022

~~Subject Expert~~

~~Subject Expert~~

Subject Expert

Convener

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4. Justification on the basis of space factor as stipulated by the concerned Statutory Body / University.

S. No.	Programme recommended	Intake Recommended / duration of programme	Space factor (in Sq. Mtrs.)	Space required per programme (in Sq.Mtrs.)
1	B. Ed.	100	2000	2000
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Total of Space required for all the programme/ intake recommended

Total covered area for FAR available at the site for conduct of existing/ proposed programmes and their recommended intake (Sq. Mtrs / Acres) 2579

Total plot area (Sq. Mtrs./Acres) 2462

- Note: (i) Programmes/ intake should be recommended subject to the availability of space required.
(ii) In case of Institutions which are conducting PGDBM Programme, the total space should be mentioned excluding the area required for PGDBM programme
(iii) While calculating the requirement of space, norms for space mentioned in Policy Guidelines of Govt. of NCT of Delhi conveyed vide letter no. DHE-4(60)/Policy/GGSIPU/2014-15/5890-5904, dated 12.01.2016 & its amendment dated 03.02.2017 and norms of the concerned Statutory Body, if any, have to be referred.

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Subject Expert

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Chairman

II. Recommendations regarding programmes:

S.N.	Programme(s)	Intake / Duration	Yes - recommended	No	If not recommended reasons thereof
1	B Ed.	100 / 2 years	Yes		
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Date of Visit: 22.04.2022

Note:

1. All pages of the report are to be duly signed by all members of the committee, including the Chairman.
2. Any cuttings/ over writings should be avoided; if any such cutting is unavoidable the same may be authenticated only by countersignatures of the Chairman of the Committee.
3. The names in capital letters of all the members of the Committee should be indicated below their respective signatures at the end of Part I and at the last page of the report.
4. The copy of the JAC report may be collected by the Institute after 10 days of date of Inspection.

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Subject Expert

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Subject Expert

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Subject Expert

(Signature)
Convener

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(Signature)
Chairman

SUMMARY OF MARKS

(1) Unit	(2) Max. Marks	(3) Applicable (Y/N) If Y, Max. marks as in column (2), if not. Marks Zero	(4) Marks Awarded
Part I	No Marks, but the JAC to verify whether this part is applicable or not. If applicable, the committee to inspect and prepare a report		
Part II		Y/N	100
Parameter II A	100		
Parameter II B	200	As per Assessment	68.75 } 142.08 73.33 }
Parameter II C	100	As per Assessment	87.5
Parameter II D	200	As per Assessment	150
Parameter II E	100	As per Assessment	70
Parameter II F	50	As per Assessment	37.5
Parameter II G	150	As per Assessment	117.5
Parameter II H	100	As per Assessment	71.25
Total of Part II			775.83

Percentage Marks Awarded in Part II = Total of Marks awarded in Column (4) Divided by the

Total of Marks in Column (3) x 100 = 77.58%

Part III	200	Y (200)	
Total of Part III	150	75	

Percentage Marks Awarded in Part III = Total of Marks awarded in Column (4) Divided by the

Total of Marks in Column (3) x 100 = 75%

Date of Visit: 27.04.2022

Name of the Institute: Institute of Vocational Studies

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Chairman

GUIDELINES FOR THE JAC MEMBERS

PART ONE

For calculating the marks to be awarded for Faculty Cadre Ratio (FCR):-

SF = Senior Faculty (Professors + Associate Professors)
JF = Junior Faculty (Assistant Professors)
TS = Teachers Students Ratio as defined by the AICTE / other bodies
S = Number of students per division
N = No. of Divisions approved
D = Duration of the programme
t = Reciprocal of Teachers Students Ratio = $1/TS$
K = Total Teaching Faculty Required as per the Norm = $\frac{S \times N \times D}{t}$
f = Cadre Ratio Factor (CRF) = $\frac{(K - \text{SF actually in position})}{\text{SF actually in position}}$

If the required FCR is 1:2 and the worst FCR acceptable is 1:7, the marks will be awarded as per following formula :-

$$\text{Awarded Marks} = 50 + 10(7-f)$$

(Cap to 100)

However, when the term within the parenthesis (7-f) becomes negative, the marks awarded will be zero. Therefore, an institute having Actual FCR 1:8, then CRF (f) becomes 8, the Marks Awarded will be '0' (Zero).

For more explanation, please see the example on next page.

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Example

For any programme of 03 years duration with one division of 60 students, where Teachers Students Ratio is 1:20

1. Total teaching faculty required $K = (S \times N \times D) / (t) = (60 \times 1 \times 3) / (20) = 9$
2. Here, in Ideal Case, the requirement of SF & JF, CRF and Awarded Marks will be calculated as under:-
 - a) Requirement of SF = $1 \times (K/3) = 1 \times (9/3) = 1 \times 3 = 3$ (if the value is in decimal, the value shall be considered in next whole number)
 - b) Requirement of JF = $2 \times (K/3) = 2 \times (9/3) = 2 \times 3 = 6$ (if the value is in decimal, the value shall be considered in whole number only and value in decimal shall be ignored)
 - c) CRF (f) = $(K - \text{SF actually in position}) / (\text{SF actually in position}) = (9 - 3) / 3 = 6 / 3 = 2$ (the value shall be considered 2, in case it is less than 2)
 - d) Awarded Marks = $50 + 10(7 - f) = 50 + 10(7 - 2) = 50 + 10 \times 5 = 50 + 50 = 100$
3. Suppose, in above case any institute having 1 SF, then
 - a) CRF (f) = $(K - \text{SF actually in position}) / \text{SF actually in position} = (9 - 1) / 1 = 8 / 1 = 8$
 - b) Awarded Marks will be $50 + 10(7 - f) = 50 + 10(7 - 8)$. As parenthesis (7-f) is -1, hence, the marks awarded will be '0'.

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PART TWO

FOR CALCULATING THE MARKS TO BE AWARDED FOR TEACHERS STUDENTS (TS) RATIO

Case One

(For BBA, BCA, B.A.-Economics, B.A.-English, B.Sc-Yoga Science, B.Com, BJMC, B.Tech, BHMCT, MCA & MBA)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:25

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(25-t)$$

(Cap to 100)

Where the t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:20, $t=20$,
and the Awarded marks = $50 + 10(25-20) = 50 + 50 = 100$

For an institute having Actual TS Ratio 1:21, $t=21$,
and the Awarded marks = $50 + 10(25-21) = 50 + 40 = 90$, and so on

However, the moment the term within the parenthesis $(25-t)$ becomes negative, the marks awarded will be zero, for example, for an institute having Actual TS ratio 1:26, $t=26$, the Marks Awarded WILL BE ZERO

Case Two

(For B.Arch & B.Plan)

Where the Required TS ratio is 1:16, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 12.50(20-t)$$

(Cap to 100)

Where t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:16, $t=16$,
and the Awarded marks = $50 + 12.50(20-16) = 50 + 50 = 100$

For an institute having actual TS ratio 1:17, then $t=17$,
and the Awarded marks = $50 + 12.50(20-17) = 50 + 37.50 = 87.50$ and so on

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis $(20-t)$ becomes negative and the Marks Awarded WILL BE ZERO, as explained earlier.

Case Three

(For B.Pharma, M.A.-Criminology, M.Sc-Forensic Science, MAHM & MCPHM)

Where the Required TS ratio is 1:15, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(20-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis (20-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Four

(For M.Tech & MHMCT)

Where the Required TS ratio is 1:12, the worst TS ratio acceptable will be 1:15

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 16.67(15-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:15 i.e. $t=16$, the term within parenthesis (15-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Five

(For B.Sc.-Nursing & M.Sc.-Nursing)

Where the Required TS ratio is 1:10, the worst TS ratio acceptable will be 1:12

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 25(12-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:12 i.e. $t=13$, the term within parenthesis (12-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

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Case Six

(Only for Law Programmes)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:40

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 2.5(40 - t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:40 i.e. $t=41$, the term within parenthesis (40-t) becomes negative and the Marks Awarded WILL BE ZERO, as explained earlier.

Calculations for Case 3, 4, 5 & 6 are self-explanatory on the pattern stated for Case One & Two

Any institute not obtaining at least 75% for 'A' Category and 65 % for 'B' Category in Part III shall be placed in the immediate succeeding category.

VERY IMPORTANT NOTE:

The above calculation has been done keeping in view the requirement of Teachers for the complete duration of the course. However, in cases where new programme has been started or to be started or for programmes where atleast one batch of students has not passed out, the requirement of teachers shall be calculated proportionately.

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